

EXHIBIT C

PUBLIC RECORDS REQUEST FORM

The Tennessee Public Records Act (TPRA) grants Tennessee citizens the right to access open public records that exist at the time of the request. The TPRA does not require records custodians to compile information or create or recreate records that do not exist.

To: Shelby County Government
The Shelby County Attorney's Office
Public Records Request Coordinator
160 N. Main Street, Suite 950
Memphis, TN 38103
901.222.2100-phone
901.222.2105-fax
publicrecords@shelbycountyttn.gov

From: [Insert Requestor's Name and Contact Information (include an address for any TPRA required written response)]

Is the requestor a Tennessee citizen? Yes No

Request: Inspection (The TPRA does not permit fees or require a written request for inspection only)
 Copy/Duplicate

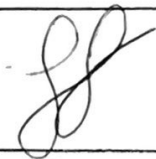
If costs for copies are assessed, the requestor has a right to receive an estimate. Do you wish to waive your right to an estimate and agree to pay copying and duplication costs in an amount not to exceed \$ 20 ? If so, initial here: _____.

Delivery preference: On-Site Pick-Up USPS First-Class Mail
 Electronic Other: _____

Records Requested:

Provide a detailed description of the record(s) requested, including: (1) type of record; (2) timeframe or dates for the records sought; and (3) subject matter or key words related to the records. Under the TPRA, record requests must be sufficiently detailed to enable a governmental entity to identify the specific records sought. As such, your record request must provide enough detail to enable the records custodian responding to the request to identify the specific records you are seeking.

Personnel records from
former shelby co. corrections employee Demetrius
Hailey

 2/1/23

Signature of Requestor and Date Submitted
Coordinator and Date Received

Signature of Public Records Request

RE: A14787-23 JAGLOIS, JESSICA - PRR 2/2/23 PERSONNEL FILE; DEMETRIUS
HALEY

Public.Records <PublicRecords@shelbycountyttn.gov>

Fri 2/10/2023 4:06 PM

To: Jessica Jaglois (jjaglois) <jjaglois@memphis.edu>

Ms. Jaglois,

This was a verbal order from the bench by Judge Jones. To our knowledge the court has not entered it into writing.

Kindest regards,

Angela M. Locklear

Angela M. Locklear

Assistant County Attorney/Public Records Counsel

Shelby County Attorney's Office

160 N. Main St., Suite 950

Memphis, TN 38103

(901) 222.2100 (office)

(901) 222.2105 (fax)



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From: Jessica Jaglois (jjaglois) <jjaglois@memphis.edu>

Sent: Friday, February 10, 2023 3:27 PM

To: Public.Records <PublicRecords@shelbycountyttn.gov>

Subject: Re: A14787-23 JAGLOIS, JESSICA - PRR 2/2/23 PERSONNEL FILE; DEMETRIUS HALEY

[This EMAIL was not sent from a Shelby County Government email address. Please use caution.]

Thank you for responding. May I see the order that precludes his personnel file from being released?

Sent from my iPhone

On Feb 10, 2023, at 3:25 PM, Public.Records <PublicRecords@shelbycountyttn.gov> wrote:

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and trust the content is safe.

Ms. Jaglois,

Please be advised, that pursuant to a Criminal Court Order the records sought are not subject to release at this time.

Thank you.

Kindest regards,

Angela M. Locklear

Angela M. Locklear
Assistant County Attorney/Public Records Counsel
Shelby County Attorney's Office
160 N. Main St., Suite 950
Memphis, TN 38103
(901) 222.2100 (office)
(901) 222.2105 (fax)

<image001.png>

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